**MEMORANDUM**

TO: Sheriffs’ Executive Management Institute Board Members

FROM: Michael Ranatza, Executive Director

DATE: April 1, 2014

This memo is to advise you that our next meeting of the Louisiana Sheriffs’ Executive Management Institute will take place on Tuesday, April 15, 2014 at 8:30 A.M.

The meeting is scheduled to be at the following location:

**Louisiana Sheriffs’ Association**

**1175 Nicholson Drive**

**Baton Rouge, Louisiana**

We look forward to seeing you there.